Adobe InDesign Intermediate
Duration: 2 days | Date: 6-7 August 2024

Adobe InDesign is one of the key most effective software used by graphic designers, publishers, marketing department for desktop publishing. It produces high-quality documents e.g. flyers, brochures, books and documents. A, working knowledge of InDesign is a highly in demand in any publishing tasks.

This course provides users with the knowledge in creatively using the Adobe InDesign tools to creating and applying techniques of styles, graphics and artwork to document designs.

OBJECTIVE:
- Applying typography for fine-tuning text and paragraph
- Using best practice to apply colours in objects, strokes, and text using colour management
- Leveraging on styles to paragraph, character, object, cell, and table
- Importing and applying styles from other InDesign documents
- Managing photographs and artwork imported from Adobe Photoshop, Adobe Illustrator, or other graphics applications
- Optimizing the transparency features to control the opacity, effects, and colour blends of the artwork.

COURSE OUTLINE

DAY 1:
MORNING: 9.00am-12.30pm
1: WORKING WITH TYPOGRAPHY
- Adjusting vertical spacing
- Changing fonts and type styles
- Fine-tune columns
- Changing paragraph alignment
- Creating a drop cap
- Adjusting letter and word spacing
- Setting tabs
- Adding a rule above a paragraph

2: WORKING WITH COLOR
- Managing color
- Synchronizing color settings in Adobe Bridge
- Specifying color settings in InDesign
- Displaying images at full resolution
- Proofing colors onscreen
- Defining printing requirements
- Creating and applying colors
- Working with gradients
- Creating a tint
- Creating a spot color
- Applying colors to text and objects
- Using advanced gradients techniques

LUNCH: 12.30pm-1.30pm

AFTERNOON: 1.30pm-5.00pm

WORKING WITH STYLES
- Creating and applying paragraph styles
- Creating and applying character styles
- Nesting character styles inside paragraph styles
- Creating and applying object styles
- Creating and applying table and cell styles
- Globally updating styles
- Loading styles from another document

DAY 2:
MORNING: 9.00am-12.30pm
4: IMPORTING AND MODIFYING GRAPHICS
- Adding graphics from other programs
- Comparing vector and bitmap graphics
- Managing links to imported files
- Updating revised graphics
- Adjusting display quality
- Working with clipping paths
- Working with alpha channels
- Importing native Adobe graphics files
- Using a library to manage objects
- Using Adobe Bridge to import graphics

5: IMPORTING AND MODIFYING GRAPHICS
- Adding graphics from other programs
- Comparing vector and bitmap graphics
- Managing links to imported files
- Updating revised graphics
- Adjusting display quality
- Working with clipping paths
- Working with alpha channels
- Importing native Adobe graphics files
- Using a library to manage objects
- Using Adobe Bridge to import graphics

LUNCH: 12.30pm-1.30pm

AFTERNOON: 1.30pm-5.00pm
6: WORKING WITH TRANSPARENCY
- Importing and colorizing a grayscale image
- Applying transparency settings
- Adding transparency effects to imported vector and bitmap graphics
- Importing and adjusting Illustrator files that use transparency
- Applying transparency settings to text
- Working with effects

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Course Time	9:00am to 5:00pm
Course Fee	RM1400 per pax (incl. SST)
Venue	MEF Academy Training Center, Petaling Jaya

For further inquiries & registration, please contact:
MEF Academy Sdn Bhd
Ms Zana
Tel: 03-74987200 ext 7244
Email:
roszana@mef.org.my;nazlina@mef.org.my

This course is HRDF <u>SBL Khas</u> claimable. Please select HRDCorp claimable courses when you access the portal.

*** **Participant is required to bring their own laptop**

REGISTRATION

ORGANIZATION DETAILS

Company: _____

Address: _____

_____

_____

_____

Contact Person: _____

Designation: _____

Email: _____

Contact No.: _____

HRDF Contributor: ☐ Yes, Employer Code: _____   ☐   No

APPROVED BY:

Signature: _____

Date: _____

Name: _____

Designation: _____

Company Stamp:

PARTICIPANT LIST

No.	Name	Email	Contact No.	IC/NRIC NUMBER