

Occupational Safety and Health Coordinator Trained Person



EVENT DETAILS:

Date: 4,5 & 6 April 2023

Time: 9:00 AM – 5:00 PM

Venue: MEF Academy Training Centre, Petaling Jaya, Selangor

Fee: RM 636 per person

(include 6% SST)



REGISTRATION LINK & QR CODE:

<https://forms.office.com/r/bs1gJs5SJc>



INTRODUCTION

Small Medium Industries (SME) are currently getting an attention due to issues related to Occupational Safety and Health (OSH) as mass medias are continuously reporting various accidents at the workplace which results in deaths. With the increased number of SME, Malaysia are facing greater challenges to monitor OSH requirements, workers safety and health issues. In the SME strategic plan 2020, Department of Occupational Safety and Health (DOSH) target is to increase the number of OSH practitioners in Malaysia. Therefore, DOSH take initiative to manifest competent OSH-Coordinator, a representative of safety practitioners in the industries to monitor OSH requirements. Each employee required to appoint at least one OSH-Coordinator to manage Occupational Safety and Health requirements, assist employer by reporting OSH statistic and performance to DOSH, promote safety culture at workplace and take reasonable action pertaining to OSH compliance. This program will be delivered theoretical and practical

LEARNING OBJECTIVES

By the end of the session, the competence OSH-Coordinator will be able to:

- Explain the purpose, objective and importance of OSH-Coordinator in an organization.
- Perform duties as OSH-Coordinator in an organization.
- Understand the requirement of OSHA 1994 and Factories Machinery Act.
- Promote safety culture at the workplace and take reasonable action pertaining to OSH compliance.
- Manage and maintain OSH documents.

TRAINER PROFILES



Ts. Khairul Fahzan Bin Salleh, is a certified TTT Trainer under HRD Corp and NIOSH who has years of experience in providing training programs related to Safety and Health. He graduated from UTHM with Bachelor of Electrical Engineering with Honours (Medical Electronic) and later on continued his Master in Occupational Safety and Health Management at Universiti Teknologi Malaysia. Currently, Ts. Khairul is doing his Phd in Industrial Safety Management at Universiti Kebangsaan Malaysia. His early career as engineer and technical instructors provides him a clear insight from industry point of view on how to resolve any safety issues which may arise at the workplace. He has solid foundation in teaching and learning process as currently he is working with Politeknik Malaysia as one of their lecturer since 2016.

Mr. Nik Azrim Bin Nik Yaakub, a certified trainer who has years of experience in conducting training related to OSH and has served almost 23 years as Safety and Health Officer. He worked in multiples sections and industries such as Oil and Gas, Construction, Automotive, Engineering and etc. As a registered Safety and Health Officer under DOSH, he is responsible in maintaining the Safety and Health Management System in a organization and conduct site inspection and audit to ensure compliance. He is also equipped with a solid knowledges and supported by years of experience in preparing and reviewing many OSH related documents such as HSSE Plan, HIRARC and JHA

COURSE STRUCTURE

DAY 1

Topic 1: Challenges and realities in small and medium size industries.

Topic 2: Introduction to the Department of Occupational Safety and Health & The Occupational Safety and Health Act 1994 (Akta Keselamatan dan Kesihatan Pekerjaan (AKKP) 1994)

Topic 3: Basic management of OSH in Small Medium Enterprise

Topic 4: Chemical Management

Topic 5: Introduction to Occupational Disease

DAY 2

Topic 6: Introduction to Work-Related Road Safety (WRRS)

Topic 7: Hazard Identification, Risk Assessment and Risk Control (HIRARC) - Theory

Topic 7.1: Hazard Identification, Risk Assessment and Risk Control (HIRARC) - Practical session

DAY 3

Topic 8: Material Storage and Handling

Topic 9: Work Station Design and Lighting

Topic 10: Productive Machine Safety

Topic 11: Premises and Work Related Welfare Facilities