



MEF
ACADEMY



E-INVOICING

DATE: 27 AUGUST 2024
FEES: RM 850 (INCLUSIVE SST)
VENUE: MEF ACADEMY SDN BHD

PROGRAM OVERVIEW

TO SUPPORT THE GROWTH OF THE DIGITAL ECONOMY, THE GOVERNMENT INTENDS TO IMPLEMENT e-Invoice in stages in an effort to enhance the efficiency of Malaysia's tax administration management. It is in line with the Twelfth Malaysia Plan, where the focus is on strengthening the digital services infrastructure and digitalising the tax administration.

The e-Invoice will enable instant or near-instant validation and storage of transactions, catering to Business-to-Business (B2B), Business-to-Consumer (B2C) and Business-to-Government (B2G) transactions.

OBJECTIVES

1. The simplified e-invoice concepts by presenting them in a clear and accessible manner for taxpayers to easily understand and implement.
2. Step-by-step guidance on key aspects of e-Invoice, including implementation, compliance, and recordkeeping, to ensure taxpayers can follow a structured approach in meeting their obligations.
3. Practical examples to illustrate real-life scenarios, demonstrating how e-Invoice requirements can be applied in different business contexts.
4. Guidance to assist taxpayers in assessing their readiness for e-Invoice implementation and monitor compliance.
5. Common questions and concerns that taxpayers may have regarding e-Invoice, offering clear explanations and solutions to common challenges. Additional guidance may be issued periodically on certain issues or industry matters. In addition, additional support documentation such as Software Development Kit (SDK), training materials and assistance from Inland Revenue Board of Malaysia (IRBM) to further aid stakeholders in understanding and implementing e-Invoice will be made available.

METHODOLOGIES

- INTERACTIVE LECTURES
- CASE STUDIES
- HANDS-ON EXERCISES
- GROUP ACTIVITIES

TARGET GROUP

- Executives
- Management team

CLICK HERE



MEF ACADEMY SDN BHD

MEF ACADEMY, 3A03, BLOCK A, PUSAT DAGANGAN PHILEO
DAMANSARA, JALAN 16/11, SEKSYEN 16, 46350 PETALING JAYA



CONTACT US AT

 <http://mefweb01/mefacademy/events.aspx>

 chanhow.lim@mef.org.my

Tel: 03-7498 7243

PROGRAM OUTLINE

MODULES	DESCRIPTION
Module 1: e-Invoice Guideline	<ul style="list-style-type: none"> • What is e-Invoice • File Format Accepted by e-Invoicing System • Benefits of Adopting e-Invoice • Who is Affected by e-Invoice? E-Invoice Application
Module 2: Usage of e-Invoice	<ul style="list-style-type: none"> • Scenario Requiring e-Invoice to be issued • Purposes of Invoice • Types of e-Invoices
Module 3: Implementation of e-Invoice	<ul style="list-style-type: none"> • Mandatory Implementation Timeline • Voluntary Implementation • Exemptions from Implementing e-Invoice • Overview of e-Invoice Workflow • e-Invoice Models • Overview of e-Invoice Workflow via MyInvois Portal and API • The Impacts in the Current Process due to Mandatory e-Invoicing • e-Invoice Model via MyInvois Portal
Module 4: Self-billed e-Invoice	<ul style="list-style-type: none"> • When to Issue Self-billed e-Invoice? • Cross-border Transaction • Goods Sold or Services Rendered by Foreign Seller to Malaysian Purchaser
Module 5: Consolidated e-Invoice	<ul style="list-style-type: none"> • What is Consolidated e-Invoice? • Example of Receipts to Buyers
Module 6: e-Invoice for Staff Claims	<ul style="list-style-type: none"> • Staff Claims
Module 7: e-Invoice Offences	<ul style="list-style-type: none"> • Offences for failing to comply with e-invoice
Module 8: Exercise	<ul style="list-style-type: none"> • Practical exercise with LHDN E-invoicing



TRAINER PROFILE

ZAIYANI BINTI ABD MALIK

Zaiyani, also known as coach Zye, has more than 15 years of experience managing full sets of accounts in various industries such as oil & gas, manufacturing, trading, logistics, food retail & services.

She is a HRDC & NCS Certified Trainer holding Bachelor's Degree in Finance from Universiti Teknologi MARA, with many years of experience in managerial posts preparing financial report and statements.

She is a hands-on expert operating multiple accounting softwares, including for example SAP, SQL, AS400, Sage, Xero, Quickbooks, Zoho Books. As an entrepreneur, she sees her mission in teaching fellow entrepreneurs the importance of bookkeeping and tax filing, focusing on new startup, and SMEs. Her passion is sharing her industry expertise through training and development programs to help the entrepreneurial community.