



PERSEKUTUAN MAJIKAN-MAJIKAN MALAYSIA  
MALAYSIAN EMPLOYERS FEDERATION



EST. 1971  
MALAYSIAN SOCIETY FOR OCCUPATIONAL SAFETY AND HEALTH



# Occupational Safety and Health Coordinator Trained Person

**Under section 29A of the OSH (Amendment) Act 2022, all workplace with more than 5 employees and not employing a Safety and Health Officer SHALL appoint an OSH Coordinator! Failure to appoint an OSH Coordinator will expose companies to penalty of RM50,000 or 6 months jail or both!!!**

**Hurry! Register your staff for this course, in order to ensure your company is in compliance with the new amendment of the OSH Act legal requirements!!**



## EVENT DETAILS:

**Date: 24-26 August 2022**

**Time: 9:00 AM – 5:00 PM**

**Venue: MEF Academy Training Centre,  
Petaling Jaya, Selangor**

**Fee: RM636 per person  
(include 6% SST)**



## REGISTRATION LINK & QR CODE:

<https://forms.office.com/r/8Ujf47vMZD>



# INTRODUCTION

Under section 29A of the OSH (Amendment) Act 2022, all workplace with more than 5 employees and not employing a Safety and Health Officer shall appoint an OSH Coordinator! Failure to appoint an OSH Coordinator will expose companies to penalty of RM50,000 or 6 months jail or both!!! Many companies, especially small medium industries (SME) have issues related to Occupational Safety and Health (OSH) as mass medias have continuously reported various accidents at the workplace which results in deaths.

With the increased number of accidents at workplace, Malaysia are facing greater challenges to monitor OSH requirements, workers safety and health issues. In the SME strategic plan 2020, Department of Occupational Safety and Health (DOSH) target is to increase the number of OSH practitioners in Malaysia. Therefore, DOSH take initiative to manifest competent OSH-Coordinator, a representative of safety practitioners in the industries to monitor OSH requirements. Each employee required to appoint at least one OSH-Coordinator to manage Occupational Safety and Health requirements, assist employer by reporting OSH statistic and performance to DOSH, promote safety culture at workplace and take reasonable action pertaining to OSH compliance. This program will be delivered theoretical and practical

## LEARNING OBJECTIVES

**By the end of the session, the competence OSH-Coordinator will be able to:**

- Explain the purpose, objective and importance of OSH-Coordinator in an organization.
- Perform duties as OSH-Coordinator in an organization.
- Understand the requirement of OSHA 1994 and Factories Machinery Act.
- Promote safety culture at the workplace and take reasonable action pertaining to OSH compliance.
- Manage and maintain OSH documents.

# TRAINER PROFILES



**Mr. Mohd Farid Bin Hj Mahadi**, as a former DOSH Officer and with almost 30 years of working experience in OSH, he has served in various sections and divisions. During his service in the department, he is responsible for ensuring the safety, health and welfare of people (employers and workers) at work and protecting other people against risks to safety and health in connection with the activities of persons at work through administration approach and enforcement of laws related to occupational safety and health of the country. He was also responsible / involved in the drafting and reviewing of laws (Acts, Regulations, Industrial Codes of Practice and Guidelines) pertaining to occupational safety and health. This was intended to assist the industry in complying with and fulfilling their responsibilities as an employer and workers as required by the laws.

**Mr. Nik Azrim Bin Nik Yaakub**, a certified trainer who has years of experience in conducting training related to OSH and has served almost 23 years as Safety and Health Officer. He worked in multiples sections and industries such as Oil and Gas, Construction, Automotive, Engineering and etc. As a registered Safety and Health Officer under DOSH, he is responsible in maintaining the Safety and Health Management System in a organization and conduct site inspection and audit to ensure compliance. He is also equipped with a solid knowledges and supported by years of experience in preparing and reviewing many OSH related documents such as HSSE Plan, HIRARC and JHA

# COURSE STRUCTURE

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## DAY 1

**Topic 1:** Challenges and realities in small and medium size industries.

**Topic 2:** Introduction to the Department of Occupational Safety and Health & The Occupational Safety and Health Act 1994 (Akta Keselamatan dan Kesihatan Pekerjaan (AKKP) 1994 )

**Topic 3:** Basic management of OSH in Small Medium Enterprise

**Topic 4:** Chemical Management

**Topic 5:** Introduction to Occupational Disease

## DAY 2

**Topic 6:** Introduction to Work-Related Road Safety (WRRS)

**Topic 7:** Hazard Identification, Risk Assessment and Risk Control (HIRARC) - Theory

**Topic 7.1:** Hazard Identification, Risk Assessment and Risk Control (HIRARC) - Practical session

## DAY 3

**Topic 8:** Material Storage and Handling

**Topic 9:** Work Station Design and Lighting

**Topic 10:** Productive Machine Safety

**Topic 11:** Premises and Work Related Welfare Facilities